

**London Borough of Brent  
Summary of Decisions taken by the Executive  
on Monday 16 September 2013**

PRESENT: Councillor Butt (Chair), Councillor R Moher (Vice-Chair) and Councillors  
A Choudry, Crane, Denselow, Mashari, McLennan, J Moher and Pavey

ABSENT: Councillors Hirani

ALSO PRESENT: Councillors Hashmi and Van Kalwala

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
<b>4.</b>	Extra Care Sheltered Housing Scheme Management Grant	All Wards	that approval be given to the award of a four year grant of £84,864 p.a. to Willow Housing and Care for the provision of the housing support element of extra care scheme management to the occupiers of 136 extra care units.
<b>5.</b>	Funding to develop community based meals on wheels	All Wards	<p>(i) that the progress made to date in developing a market within the community, for the provision of meals to vulnerable individuals through developing a network of providers who will contract directly with the individual to provide meals be noted;</p> <p>(ii) that the progress made to date in informing service users of the proposed change and beginning to shift service users into services with community-based providers be noted;</p> <p>(iii) that approval be given to the cessation of a Council meals on wheels service;</p> <p>(iv) that approval be given to the development of a community directory of local providers for service users to choose from, whilst allowing scope for service users to make their own choices and spend their money (including, possibly direct payments to assist with the cost of delivery) on alternative meal options;</p>

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday 16 September 2013 (continued)**

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			<p>(v) that approval be given to the process of reviewing the care needs of all those who currently receive a meals on wheels service so that effective care plans can be set up to ensure that, notwithstanding the termination of the contract with Apetito, we continue to fulfil our statutory duty. This may include facilitating individuals, unable to access community resources independently, to receive a meal in their home via a direct payment of £3.50 towards the 'transactional costs' of food delivery and preparation. (As is required currently any individual will be required to make a £3.50 client contribution towards each meal);</p> <p>(vi) that proposals for Adult Social Services to procure an emergencies and major incidents meals service to provide hot meals to rest centres where there is a need for these to be provided following a major disaster or other emergency situation, pending the termination of the Apetito contract be noted;</p> <p>(vii) that the meals on wheels budget and savings projections be noted.</p>
6.	Statutory consultation on proposed changes to Business Permits	All Wards	<p>(i) that the representations received in relation to the notices of proposals dated 9 May 2013 and 6 June 2013 and summarised in section 5.0 of the report from the Strategic Director of Environment and Neighbourhoods be noted;</p> <p>(ii) that approval be given to the proposals previously agreed by the Executive on 19 September 2012 in the report entitled "Parking Service Simplification and Pricing" and further summarised in section 4.1 of this report without change;</p> <p>(iii) that officers be authorised to proceed with the implementation of the proposals set out in Section 4.1 of this report as previously agreed by the Executive on 19 September 2012.</p>
7.	Lease disposal - land adjacent to 19 Dudden Hill Lane and 290 High Road,	Willesden Green	<p>(i) that approval be given to a sale by private treaty with Greenhouse Charity;</p>

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday 16 September 2013 (continued)**

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	Willesden		<p>(ii) that officers negotiate and enter into an agreement for a lease on the subject lands, as set out in the plan attached to the report from the Strategic Director of Regeneration and Growth to enable the construction of a table tennis centre with, if required, residential development;</p> <p>(iii) that on satisfactory completion of building works, the council enters into a lease of up to 250 year lease subject to negotiation with Greenhouse Charity in accordance with the terms set out in the confidential Appendix to the report from the Strategic Director of Regeneration and Growth;</p> <p>(iv) that authority be delegated to the Operational Director Property and Projects to agree such terms that are in the best interests of the Council;</p> <p>(v) that officers advertise (at the appropriate time) the proposed letting of public open space (as set out in paragraph 5.3 of the report from the Strategic Director of Regeneration and Growth) under Section 123 of the Local Government Act 1972 and if, in the opinion of the Operational Director Property and Projects, there are significant objections to report back to the Executive for it to consider;</p> <p>(vi) that it be noted that the Brent Indian Community Centre (BICC) have enjoyed informal use of an adjacent play area, the Greenhouse proposal will terminate such arrangement and officers will involve BICC in future consultation;</p> <p>(vii) that it be noted that due to the emerging Housing Revenue Account Growth Strategy the site has been forwarded to them to appraise, should a feasible option come forward then members will be provided with a verbal update.</p>
8.	Stonebridge redevelopment proposals including primary school expansion and the Stonebridge Day Centre	Stonebridge	<p>(i) that approval be given to the following the principles of redevelopment:</p> <ul style="list-style-type: none"> <li>○ that the existing Stonebridge Day Centre be redeveloped to</li> </ul>

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday 16 September 2013 (continued)**

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			<p>provide new housing</p> <ul style="list-style-type: none"> <li>○ that the listed Stonebridge Primary School be permanently expanded from two Forms of Entry (2FE) to three Forms of Entry (3FE) accommodating 'bulge classes' currently located at Stonebridge Day Centre – subject to School Governing Body consent</li> <li>○ that the existing Adventure Playground be re-planned and improved</li> <li>○ that the Stonebridge Open Space be re-planned and improved</li> <li>○ and that residential development is bought forward in order to better utilise the lands</li> </ul> <p>(ii) that public consultation and negotiation be undertaken on the development proposals with local stakeholders in particular, the managers of the Adventure Playground, the Welsh School and the Secretary of State in relation to land adjacent to Stonebridge Primary School;</p> <p>(iii) that approval be given to the disposal of the surplus former Stonebridge Day Centre and of any new housing land as indicated in Appendices 1 and 2 of the Director's report;</p> <p>(iv) that authority be delegated authority to the Operational Director Property and Projects, to agree the detailed terms of the disposal transaction(s) in conjunction with the Director of Finance and Corporate Services;</p> <p>(v) that it be noted that, subject to confirmed scheme costs, there could be a requirement for additional funding. If this is required there will be a separate report to Executive. This could be met from the potentially increased receipt from the Day Centre over and above that included in the capital disposals programme;</p> <p>(vi) that approval be given to the Stonebridge Open Space being taken as a contribution toward the funding of overall redevelopment scheme</p>

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<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
			proposals.
<b>9.</b>	Residential leasehold property strategy	All Wards	<p>(i) that approval be given to the proposed residential leasehold enfranchisement strategy, under the approach set out in paragraphs 3.31 to 3.34, which recommends a combination of options for dealing with the council's fixed term residential leasehold interests;</p> <p>(ii) that approve 'in principle' be given to the recycling of capital receipts arising from the disposal of leasehold properties that are surplus to requirement into the enfranchisement pot;</p> <p>(iii) that approval 'in principle' be given that where the council is the freeholder and where the leaseholder is exercising his or her enfranchisement rights to buy the freehold or a lease extension, that these capital receipts are also recycled into the enfranchisement pot;</p> <p>(iv) that approval 'in principle' be given that that where the available funding in the enfranchisement pot potentially delays or prevents the Council being able to carry out enfranchisements, that such costs be met directly from HRA Resources;</p> <p>(v) that it be noted that officers shall produce a report for the Executive on individual property transactions where the prescribed delegated authority limit of the Operational Director of Property and Projects was exceeded;</p> <p>(vi) that it be noted that the council owns the leasehold interest in two large blocks consisting of approximately 65 flats. The lease has 54 years remaining and officers are investigating the option of extending the lease. A separate report will be produced for the Executive on the recommendations once the options have been considered with BHP and discussions with the parties holding superior interests have taken place.</p>
<b>10.</b>	National Non-Domestic Rate Relief – review of policy	All Wards	<p>(i) that the policy and criteria for determining entitlement to</p>

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			discretionary rate relief in respect of National Non-Domestic Rates as detailed in Appendix 1 to the report from the Strategic Director of Regeneration and Growth be agreed and to be effective from 1 April 2014 and that this be reviewed every three years; (ii) that the changes to the financing of discretionary rate relief as detailed in paragraph 3.8 and 3.9 of the Director's report be noted; (iii) that the applications for discretionary rate relief detailed in Appendix 3 of the Director's report be agreed.
<b>11.</b>	Performance and Finance 2013/14 quarter 1	All Wards	(i) that the Finance and Performance information contained in the report be noted and remedial actions agreed as necessary; (ii) that the current and future strategic risks associated with the information provided be noted and remedial actions agreed as appropriate; (iii) that the responsible officers continue to make progress as necessary; (iv) that approval be given to the Agree the budget virements as set out within the appendix to the report.
<b>12.</b>	WLWA Capital Contribution update	All Wards	that the latest position on the WLWA capital contribution update be noted.